

The MC Companion

February 2025

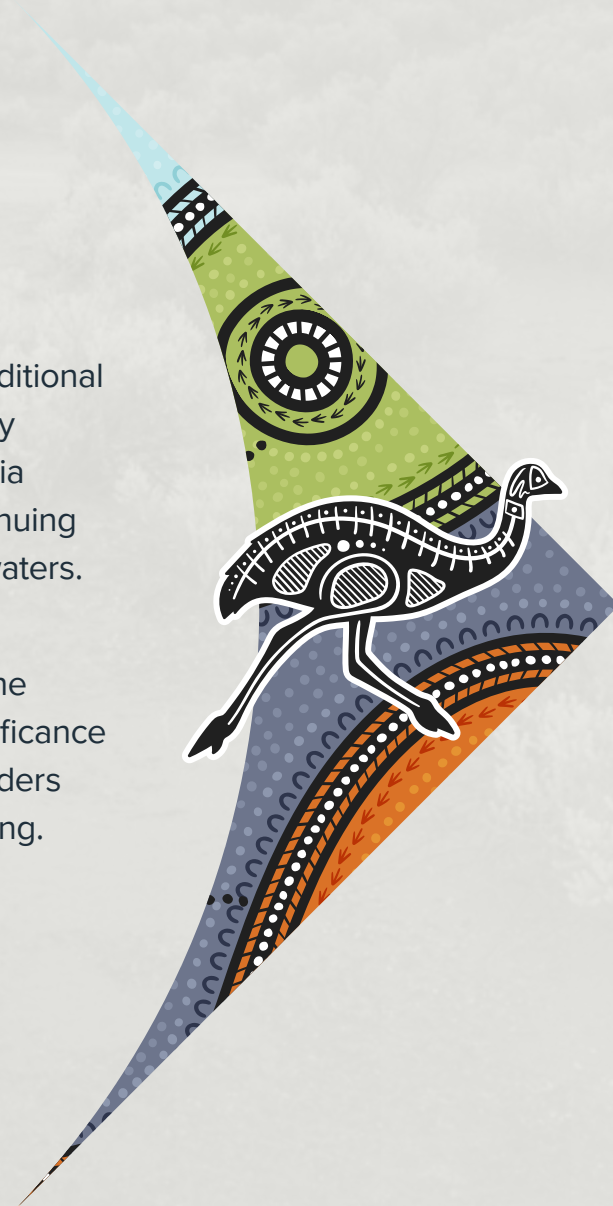


Government of South Australia
Department for Infrastructure
and Transport

Build. Move.
Connect.

We acknowledge the Traditional Custodians of the Country throughout South Australia and recognise their continuing connection to land and waters.

We pay our respects to the diversity of cultures, significance of contributions and to Elders past, present and emerging.



Contents

Heavy vehicle road safety risks and the benefits of driver training	4	How to use your MC Companion	16
Learner's permit conditions	5	Frequently asked questions	16
The MC Licence Program	6	Sample Record of Supervised Driving Hours	18
Completing the program	6	Record of supervised driving hours	20
Step 1: Complete the MC Competency Based Training Course	6	MC Licence Program learning components	32
Step 2: Undertake supervised driving hours and learning components with a Qualified Supervising Driver	7	Key points	33
Step 3: Confirm learning component performance	9	Conditions of the learning components	33
Step 4: Complete the final driving assessment with an Authorised Examiner	9	Learning components	34
Step 5: Apply for your MC licence	10	The required learning components	34
Step 6: Post licence requirements	11	MC Companion Learning Components (LC)	36
Criteria for a Qualified Supervising Driver	12	Notes	54
Approved Registered Training Organisations	14		
Enquiries and complaints	15		

Heavy vehicle road safety risks and the benefits of driver training

Heavy vehicles pose a greater road safety risk to road users due to the long distances they travel and their mass and rigidity. Other road users also may not know how to safely share the road with heavy vehicles. This can present a significant road safety issue if heavy vehicles are involved in a crash.

Heavy vehicles require a longer distance to slow down, stop or change lanes. Due to their momentum and mass, heavy vehicles will take much longer to stop than lighter vehicles.

Speed has also shown to increase both the risk of the vehicle being involved in a crash and the resulting severity of any crash that may occur.

For more information about driver management, refer to the Heavy Vehicle Driver's Handbook.

More information about heavy vehicle safety can be found on the sa.gov.au website.

Ultimately, driver training and education is valuable as it:

- improves driver behaviour
- reduces driver involvement in road crashes
- reinforces safe driving awareness attitudes and decision-making.

The MC Licence Program allows drivers to progress to a MC licence from a Heavy Rigid (HR) or Heavy Combination (HC) licence without having to hold a HR or HC licence for 12 months, by using an effective alternative training and competency development process that maintains road safety and driver training outcomes.

Learner's permit conditions

Learner's permits are subject to conditions. If you breach a condition, you can lose your learner's permit, be disqualified from driving, and incur penalties.

As the holder of a MC class learner's permit, you are subject to the following conditions under the *Motor Vehicles Act 1959*:

Conditions of a MC class learner's permit		
Must not drive with any concentration of alcohol in blood or while a prescribed drug (THC, methylamphetamine or ecstasy) is present in oral fluid (s 75A(10)(a))	Must not exceed the zoned speed limit by more than 10km/h (s 75A(10)(b))	Must not drive a vehicle on a road unless accompanied by a Qualified Supervising Driver (s 75A(10)(c))
Must display L plates (s 75A(15)(b))	Must not exceed 100km/h (s 75A(16))	Must carry learner's permit when driving (s 98AAB)

Learner's permit conditions apply until a MC licence is obtained from a Service SA Centre, even when a Certificate of Competency has been issued.

The MC Licence Program

The MC Licence Program will provide heavy vehicle drivers that do not meet the minimum driving experience with a clear and efficient pathway to obtain a MC licence.

The MC Licence Program is an alternative pathway for drivers who want a practical and timely approach to obtaining a MC class licence.

The MC Licence Program will ensure drivers can obtain and hold a MC class licence without holding a Heavy Rigid (HR) or Heavy Combination (HC) licence for at least 12 months.

Completing the program

Your application to participate in the MC Licence Program has been approved and you should now hold a MC learner's permit.

Before you are issued with a MC class licence you must complete the steps outlined in this companion.

Step 1: Complete the MC Competency Based Training Course

You must complete the MC Competency Based Training Course.

The course must be completed through an approved South Australian Registered Training Organisation that provides the course.

The course will include theory and practical components.

If you only hold a HR class licence, you will be required to complete all HC competencies in their entirety with the Registered Training Organisation prior to undertaking the MC Competency Based Training component.

During this step, you will need to complete the relevant MC competency-based training, but you will not undertake a final driving assessment at this stage.

Instead, you will be required to complete supervised driving hours and associated learning components before undertaking the final driving assessment.

Step 2: Undertake supervised driving hours and learning components with a **Qualified Supervising Driver**

After completing the MC Competency Based Training Course, you can start learning to drive a MC vehicle, under learner's permit conditions, while under supervision.

You will need to demonstrate a minimum number of recorded supervised driving hours with a Qualified Supervising Driver (QSD). This includes learning components that will allow you to demonstrate key aspects of the skills you obtain throughout each session. The supervised driving hours must be recorded in the MC Companion.

The QSD must satisfy the selection criteria outlined in the 'Criteria for a Qualified Supervising Driver' section of this book to be eligible to supervise your driving.

The required minimum recorded supervised driving hours are:

- Minimum of 50 hours if you have a current HC licence
- Minimum of 60 hours if you have a current a HR licence

The minimum driving hours includes the learning components, and all logged driving must be conducted with a Qualified Supervising Driver.

For both HR and HC licence holders, there are 13 learning components that need to be performed. HR licence holders need to perform an additional 5 learning components, compared to HC licence holders.

The MC Companion outlines which learning components can be performed on the same day and which learning components cannot be performed on the same day (refer to the 'MC Licence Program learning components' section of this book for more information about the learning components).

On each day where a learning component(s) is performed, there must be at least one day's break between the performance of another learning component(s). This means that learning component(s) cannot be undertaken on consecutive days.

Completing the MC Companion

You must complete the MC Companion in accordance with the instructions outlined in this book.

This includes:



Start and finish time
(this is driving time only, and not your work shift time)



Road and weather conditions



Journey details



Details about your Qualified Supervising Driver

The 'How to use your MC Companion' section of this book will outline how to record your logged driving hours with a QSD and accurately complete the MC Companion.

You will need to ensure the minimum number of driving hours and learning components have been completed before you undertake the final driving assessment.

If you have undertaken the final driving assessment with an Authorised Examiner prior to completing the MC Companion requirements, your Certificate of Competency will not be accepted.

Before progressing to a MC class licence you may be:

- reassessed
- issued a MC licence on the initial Certificate of Competency once you have met the minimum driving requirements.

Important – you will still need to complete your Heavy Vehicle National Driver Work Diary where required.

Completing learning components

When undertaking your recorded supervised driving hours you must complete specific learning components. These must be signed off by your QSD.

Before components are signed off, you should demonstrate consistent performance. Performance should be at a level where safety is not compromised. Learning components may need to be undertaken multiple times to demonstrate satisfactory performance.

Once this is achieved you can progress to the final driving assessment with an Authorised Examiner.

Refer to the 'MC Licence Program learning components' section of this book for more information about the learning components.

Step 3: Confirm learning component performance

To ensure you are successfully progressing through the learning components, your QSD should:

1. Report your driving progress to your employer's Managing Director, or equivalent, at least once a week.
2. Talk to you about your competency and readiness to undertake the final driving assessment with an Authorised Examiner.

Step 4: Complete the final driving assessment with an Authorised Examiner

You must undertake the final driving assessment with an Authorised Examiner. The Authorised Examiner must be booked through an approved South Australian Registered Training Organisation.

Before the commencement of the final driving assessment, you must provide your completed MC Companion to the Authorised Examiner.

The Authorised Examiner will:

- check that all hours have been completed in the MC Companion
- check that all learning components have been completed and signed by the QSD.

If the learning components and MC Companion have not been completed, you will not be able to undertake the final driving assessment with the Authorised Examiner.

The Department for Infrastructure and Transport (the Department) may audit the final driving assessment conducted by the Authorised Examiner.

Obtaining a Certificate of Competency

When you successfully complete the final driving assessment, you will be issued a Certificate of Competency. You must present the Certificate of Competency at a Service SA Centre to be issued a MC class licence.

Take care of your Certificate of Competency. A fee may apply if you require a replacement because your certificate has been lost or defaced.

Step 5: Apply for your MC licence

After passing the final driving assessment with an Authorised Examiner, you must visit a Service SA Centre and pay the fee for a MC class licence.

You will need to present your:

- completed MC Companion
- declaration
- learning component pages
- Certificate of Competency.

Service SA will check whether you have completed:

- the required hours
- the required learning components signed by the QSD
- the final driving assessment after all the learning components have been signed off.

If you have not completed any of these requirements, your application for a MC class licence will be refused.

If you have undertaken the final driving assessment with an Authorised Examiner prior to completing the MC Companion requirements, your Certificate of Competency will not be accepted.

Before progressing to a MC class licence you may be:

- reassessed
- issued a MC licence on the initial Certificate of Competency once you have met the minimum driving requirements.

Step 6: Post licence requirements

Once you have been issued a MC class licence, the following post licence requirements must be followed:

- Your QSD should maintain regular contact with you to provide ongoing support and advice.
- Your QSD will join you for a shift or trip two weeks after you obtain your MC class licence. They will assess your ability to recall what you learnt in the training and demonstrate your skills. This will allow them to provide you with additional mentoring, if needed.
- The Managing Director, or equivalent, should discuss your MC driving work performance on a regular basis. This can initially be weekly and then fortnightly until no longer considered necessary.
- The Managing Director, or equivalent, must ensure that further training or discussion is provided if any issues arise.










Criteria for a Qualified Supervising Driver

The following criteria for a QSD is mandatory under section 72A of the *Motor Vehicles Act 1959*:

- The QSD must have an unconditional (full) licence authorising them to drive the MC vehicle.
- The QSD has held a full MC class licence for at least the past 2 years with no suspensions or disqualifications.
- The licence of the QSD is not subject to a Good Behaviour Option.

For the purpose of the MC Licence Program, the QSD must also demonstrate the following selection criteria:

	Criteria	Condition
	MC Licence	Minimum of 5 years' experience
	Employment	Must have a minimum of two years employment with the host employer/ organisation and is not employed as a QSD specifically for the MC Licence Program
	Safety record	Good safety record relating to both workplace and road traffic incidents
	Knowledge	Knowledge and expertise in all relevant work tasks
	Ability	Can transfer knowledge in a staged approach: <ul style="list-style-type: none">• Focusing on safe manoeuvring of an unladen vehicle.• Moving through each learning component dependent on the presented skill progression of the driver.
	Mentor	Perform a mentoring role and provide appropriate attitude and patience when working with the driver on the road
	Communication	Good communication skills

When you are learning to drive, the QSD accompanying you is required to:

- instruct you on the safe and efficient operation of the MC vehicle
- instruct you on the correct application of the South Australian road rules
- be seated immediately alongside you at all times while you are driving and parking
- ensure that the MC vehicle is registered and has undertaken a basic pre-start roadworthy check
- comply with licensing requirements and selection criteria (highlighted above).

Being a QSD is an important role. This person may face penalties for providing false or misleading information in your MC Companion.

If your QSD is later found to not have met the requirements to perform this role:

- all of the MC Companion entries relating to this QSD will be invalid and will not count towards your 50 or 60 hours of the supervised driving requirement
- your MC licence will be declared void (be cancelled) if you consequently do not have enough supervised driving hours
- you will be required to surrender your MC class licence
- you will need to apply for the reissue of a MC learner's permit.



Approved Registered Training Organisations


The following Registered Training Organisations have been approved by the South Australian Government to conduct the MC Competency Based Training Course:

Australian Workplace Training

 Ph: 8944 2999


 Email: info@awt.edu.au

Courtesy Driving School

 Ph: 8345 4911

 Email: enquiries@courtesydriving.com.au

Adelaide Truck Training Centre

 Ph: 8244 4374


 Email: info@adelaidetrucktrainingcentre.com.au

Regional Transport Training Services

 Ph: 8562 2258

 Email: info@regtraining.com.au

G&L Heavy Vehicle Driving Centre

 Ph: 8359 0099

 Email: enquiries@gnltruck.com.au

LITA Training

 Ph: 8725 6082

 Email: info@lita.org.au

Enquiries and complaints

If you require more information or wish to lodge a complaint you should:

- Discuss the issue first with your Authorised Examiner, if the complaint is in regard to the result of an assessment or test.
- If you have been unable to resolve the matter, and the complaint is in regards to the way the assessment was conducted or about the conduct of Authorised Examiner, email: DIT.LicensingBookings@sa.gov.au or complete the [online comments, enquiries and complaints](#) form.
- If your enquiry or complaint is in relation to the business practice of the Authorised Examiner, including refusal to issue receipts for payments made, please contact Consumer and Business Services on 13 18 82 or via cbs.sa.gov.au
- If your enquiry or complaint relates to:
 - Discrimination: refer to the Equal Opportunity Commission by calling 8207 1977 or emailing eoc@agd.sa.gov.au
 - Allegations of criminal behaviour: refer to the South Australia Police by calling 131 444.
 - Allegations of corruption, misconduct, and malpractice; refer to the Independent Commissioner Against Corruption (ICAC) / Office of Public Integrity via phone 8207 1777 or email_admin@opi.sa.gov.au

Checklist



When lodging a complaint, please provide the following information:

- your name, address, email and contact number
- the details of your Authorised Examiner
- an overview of what occurred and how it occurred, including the date, time, and location
- what attempts have been made to resolve this with your Authorised Examiner

How to use your MC Companion

There are dedicated forms allocated to record your driving experience.

Each time you drive a MC vehicle as a learner, you must record the details on the forms provided in this book.

The MC Companion must be completed accurately and honestly. Penalties apply for providing false or misleading information.

Complete the forms as shown in the sample provided.

If additional forms are required, you may photocopy a blank form or download a blank form from mylicence.sa.gov.au/my-heavy-vehicle-licence/multi-combination.

Before you commence any driving, your QSD should explain each learning component to you.



Frequently asked questions

Q: What is regarded as 'driving'?

A: When completing your MC Companion, 'driving' is any time you are in the driving seat and the MC vehicle is moving. Driving also includes being stationary at intersections or in a line of traffic. Driving does not include being in the driver's seat of a parked vehicle unless you are practising a form of parking. Please note that the performance of all learning components can be included as part of your required minimum supervised driving hours.

Q: How to complete my MC Companion?

A: You must only show the actual time that you spent driving which includes the performance of all learning components. This means you must fill in one row for driving to one location and another row for driving back. You must enter the name of the suburb you drive to and from.

Q: What happens if I lose my MC Companion?

A: If you lose your MC Companion, you will need to buy another one from Service SA.

Q: What happens if I make an error filling out a row?

A: You can cross out the row with a single line and start again on a new row.

Q: What happens if my QSD is not qualified?

A: If your QSD is not qualified to supervise your driving hours, any related entries for that QSD will be invalid and not count towards your hours. If a MC licence has been issued, it will be void or cancelled.

Q: What happens after I pass the test?

A: When you apply for your full MC class licence, you are required to present to a Service SA centre:

- completed MC Companion
- declaration
- learning component pages
- Certificate of Competency.

Q: What happens if I deliberately complete the MC Companion incorrectly?

A: The relevant part of the MC Companion will be declared invalid and will not count. It is an offence to deliberately provide false or misleading information, and you could be fined up to \$5,000.

Q: What if I state that I have done the required hours of driving when I have not?

A: The Department will investigate the circumstances of the declaration and the training you undertook. If you falsely declare that you have completed the required hours of driving and learning components, you have committed an offence and could be fined up to \$5,000. Your MC class licence would be void.

The sponsoring organisation may also be investigated and fined, and or have their participation in the program terminated.

Q: What if I cannot remember the details when I complete the MC Companion?

A: If you cannot remember the details of your driving, you cannot count that driving time. The best way to avoid this situation is to complete the MC Companion when you finish driving and have it signed.

Q: Can I have more than one QSD complete my MC Companion?

A: While it is permissible to have multiple QSDs, it is recommended to have one QSD to guide you through the learning components and supervise your required hours of driving. If you have a different QSD, they must be eligible to be a QSD by satisfying the selection criteria.

Q: What happens if I change jobs while participating in the MC Licence Program?

A: In the event that you change employers, you are required to present the following to Service SA:

- evidence that the new employer satisfies the eligibility criteria to host you
- a letter from your employer providing notification of the change of your employment.

If the new nominated QSD and host employer meets the eligibility criteria, your new employer can host you and you can continue your participation in the MC Licence Program.

Q: Is there a legal limit to how long I can drive for?

A: Time limits on driving heavy vehicles may apply. Please refer to your work diary, employer or nhvr.gov.au for more information.

Sample Record of Supervised Driving Hours

Date and time

In each row, you must record:

- the date
- the time that you started and finished the drive
- how many minutes you have driven

Location (suburb) and conditions

In each row, you must record:

- the name of the suburb you drove from
- the name of the furthest suburb you drove to
- the road, weather and traffic conditions using the code at the bottom of the form

Learner's signature

In each row, you must record:

- your signature

Qualified supervising driver

After each driving session, give the MC Companion to your QSD.

They must record:

- their given name and surname
- their Driver's Licence number
- their signature.

Note: Learner's permit holders who must record 50-60 hours in the MC Companion should include all driver hours, including learning components under the supervision of a QSD.

HOW TO USE YOUR MC COMPANION

Record of Driving Hours														
Date	Time			Location of drive (start destination to finish destination)		Road conditions (types of road, weather and traffic)			Learner driver's signature	Qualified Supervising Driver			Learning component	
	Start	Finish	Duration	From	To	Road	Weather	Traffic		Name	Licence No.	Signature		
01/07/06	8:30 am	9:00 am	30 mins	Mt. Barker	Stirling	S ML	D	M	(your signature)	Joanna Bates	T8492	(QSD signature)		
05/07/06	4:00 pm	5:00 pm	60 mins	Port Adelaide	Glenelg	S B	W	H	(your signature)	Trevor Mason	S3468	(QSD signature)		
<p>In each row, you must record:</p> <ul style="list-style-type: none"> the date the time that you started and finished how many minutes you have driven <p>When you have completed each form, add the minutes in the duration column and place the total in the sub total box.</p> <p>This amount can then be entered into the declaration of recorded driving time on page 31.</p>				<p>In each row, you must record:</p> <ul style="list-style-type: none"> the name of the suburb you drove from the name of the furthest suburb you drove to the road, weather and traffic conditions using the code at the bottom of the form <p>(* if you do not record the name of the suburb, your MC Companion will not be accepted).</p>					<p>In each row, you must record:</p> <ul style="list-style-type: none"> your signature 			<p>After each driving session, give the MC Companion to your Qualified Supervising Driver. They must record:</p> <ul style="list-style-type: none"> their given name and surname their Driver's Licence number their signature <p>Note: Recorded supervised driving hours should include all driver training hours, including training undertaken in learning components or training</p>		

[SAMPLE]

General comments about the drive and the driver's performance	
Learner's permit holder	Sub total (minutes)
Name:	Permit No.

Road type	
S	Sealed
U	Unsealed
Q	Quiet street
B	Busy road
ML	Multi-laned road

Traffic density	
L	Light
M	Medium
H	Heavy

Weather	
D	Dry
W	Wet

Learner's permit holder and sub total

Record your full name and learner's permit number.

When you have completed each learning component, add:

- all the minutes in the 'Duration' column
- place the total in the 'Sub Total' box.

This amount can then be entered in the 'Declaration of Driving Time form' to keep a tally of your driving experience progress.



Warning

Heavy penalties apply for false entries. If the driver's licence cannot be validated, the entry will be rejected, and any MC class licence issued will be void. Incomplete entries are invalid.



Warning – heavy penalties apply for false entries

Motor Vehicles Act 1959 – Section 135(1)

A person must not, in furnishing information or compiling a record pursuant to this Act make, or include in the record, a statement that is false or misleading in a material particular.

Maximum penalty: \$5,000 or imprisonment for 6 months.

Declaration of recorded driving time

Driving time	
Form No.	Minutes Sub total
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
Additional form(s)	
	Total

Total driving minutes	
Total for HC Licence holders (minimum 3000)	
Total for HR licence holders (minimum 3600)	

Declaration by learner driver

I, _____
 declare that I have completed the minimum number of driving experience applicable to the class of licence I hold (3,000 minutes for HC licence holders or 3,600 minutes for HR licence holders).

Signature _____ Learner's permit number _____ Date _____

Declaration by Qualified Supervising Driver

I, _____
 declare that I have sighted the minimum number of driving experience applicable to the class of licence held by the learner's permit holder.

Signature _____ Driver's licence number _____ Date _____



MC Licence Program learning components

You will undertake learning components with an eligible QSD. These learning components are based on the Competency Based Training Tasks for MC vehicles.

As you successfully complete each learning component, your achievement will be recorded on your Learning Components pages by your QSD.

You need to complete all learning components before undertaking your final driving assessment.



Key points

- You may change your QSD at any time.
- The MC Companion must be presented to the QSD at the beginning of each learning component and returned to you at the end. A QSD may ask to inspect your MC Companion at the beginning or end of any learning component.
- If you cannot demonstrate your ability to complete a learning component, the QSD cannot check off the learning component. Your QSD can help you learn the nature of the component and then observe your performance within the same or different session.



Conditions of the learning components

The following conditions apply under the MC Licence Program:

- You must comply with the conditions of your MC learner's permit.
- You must always carry your MC Companion with you in the MC vehicle when you are driving and undertaking learning components.
- You must produce the MC Companion to the QSD, if required to do so.
- Where indicated, only the QSD can complete certain parts of the MC Companion.
- You must wear appropriate footwear when driving.
- You may be required to provide evidence that the MC vehicle used is registered. The registration expiry date can be checked by visiting [service.sa.gov.au](https://www.service.sa.gov.au).

Learning components

The required learning components

Important: A learning component cannot be signed off by a QSD unless the candidate driver has demonstrated satisfactory performance in that component.

If the candidate driver does not complete the learning component to a satisfactory level, they must redo it until the QSD considers satisfactory performance has been demonstrated.

You are required to complete certain learning components.

You must demonstrate satisfactory performance for each learning component at a level where safety is not compromised. This may require you to carry out the learning components a number of times to demonstrate satisfactory performance before progressing to the final driving assessment with an Authorised Examiner.

For both HR and HC licence holders

For both HR and HC licence holders, there are 13 learning components that need to be performed.

The learning components must be performed as follows:

- Learning components LC1, LC6, LC7, LC12 and LC13 are separate and distinct and each one of these learning components needs to be performed on a separate day.
- Learning components LC2, LC3, LC4 and LC5 are similar in nature and can be performed on the same day.
- Learning components LC8 and LC9 are similar in nature and can be performed on the same day.
- Learning components LC10 and LC11 are similar in nature and can be performed on the same day.

Note: On each day where a learning component(s) is performed, there must be at least one day's break between the performance of another learning component(s). This means that learning component(s) cannot be undertaken on consecutive days.

For HR licence holders only

If you have a HR licence, there are an additional 5 learning components that need to be performed (meaning a total of 18 learning components).

The additional learning components must be performed as follows:

- Learning component LC14 is separate and distinct and needs to be performed on a separate day.
- Learning components LC15, LC16, LC17 and LC18 are similar in nature and can be performed on the same day.

Note: On each day where a learning component(s) is performed, there must be at least one day's break between the performance of another learning component(s). This means that learning component(s) cannot be undertaken on consecutive days.

Sign off sheets

Each page contains the learning component title, and the learning outcomes required.

The checklist must be completed by the QSD as you progress or at the end of each learning component where satisfactory performance has been demonstrated.

All participants need to complete the learning components outlined below before being able to undertake the final driving assessment.

Note: Do not forget to fill out your time, date, and learning components. Time spent practising these learning components is included at the end of the component descriptor. Your QSD must sign the form after each learning component has been completed. You also need to complete your National Heavy Vehicle Driver Work Diary.

MC Companion Learning Components (LC)

LC: 1 Gear changing event (CBT&A 2.03 & 2.13) (HR & HC)

Learning outcome	The candidate driver will demonstrate smooth and efficient gear changing and appropriate gear selection on level, uphill and downhill gradients.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Change gears smoothly with appropriate clutch use <input checked="" type="checkbox"/> Always be in appropriate gear for conditions <input checked="" type="checkbox"/> Not coast in neutral <input checked="" type="checkbox"/> Apply progressive gear changing when required.

Comments

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:	Licence #:		
Driver's signature:			
QSD's name:	Licence #:		
QSD's signature:			
Satisfactory performance of learning component demonstrated		Yes / No	

LEARNING COMPONENTS

LC: 2 Kerb stop procedure - uphill (CBT&A 2.06) (HR & HC)

Learning outcome	The candidate driver will be able to slow, stop and secure the vehicle at a suitable location parallel to the kerb in a safe and competent manner.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Select stopping space <input checked="" type="checkbox"/> Check external mirrors <input checked="" type="checkbox"/> Signal intention <input checked="" type="checkbox"/> Apply foot brake to slow vehicle <input checked="" type="checkbox"/> Clutch pedal down when engine speed is at idle, while maintaining pressure on brake <input checked="" type="checkbox"/> When vehicle is stopped apply park brake <input checked="" type="checkbox"/> Move gear lever to neutral <input checked="" type="checkbox"/> Release brake pedal and clutch (if applicable).

Comments

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated		Yes / No	

LEARNING COMPONENTS

LC: 3 Moving off procedure - uphill (CBT&A 2.07) (HR & HC)

Learning outcome	The candidate driver will move the vehicle away from the kerb or kerb line from a secured position, in a safe and competent manner, complying with all legal requirements.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Check mirrors <input checked="" type="checkbox"/> Signal <input checked="" type="checkbox"/> Clutch pedal down and select first gear - Apply appropriate power <input checked="" type="checkbox"/> Release clutch to friction point and hold <input checked="" type="checkbox"/> Check blind spot areas <input checked="" type="checkbox"/> Recheck left mirror <input checked="" type="checkbox"/> Release park brake/ trailer brake <input checked="" type="checkbox"/> Release clutch pedal slowly <input checked="" type="checkbox"/> Increase power as required <input checked="" type="checkbox"/> Maintain forward momentum <input checked="" type="checkbox"/> Comply with all legal requirements.

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:			Licence #:
Driver's signature:			
QSD's name:			Licence #:
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 4 Kerb stop procedure - downhill (CBT&A 2.08) (HR & HC)

Learning outcome	The candidate driver will slow, stop, and secure vehicle at a suitable location parallel to the kerb or kerb line in a safe and competent manner.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Select stopping place <input checked="" type="checkbox"/> Check external mirrors <input checked="" type="checkbox"/> Signal intention <input checked="" type="checkbox"/> Apply foot brake to slow the vehicle <input checked="" type="checkbox"/> Clutch pedal down when engine speed is at idle while maintaining pressure on brake <input checked="" type="checkbox"/> When vehicle is stopped apply park brake <input checked="" type="checkbox"/> Move gear to neutral <input checked="" type="checkbox"/> Release brake pedal and clutch (if applicable).

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 5 Moving off procedure - downhill (CBT&A 2.09) (HR & HC)

Learning outcome	The candidate driver will move the vehicle away from the kerb or kerb line from a secured position, in a safe and competent manner, complying with all legal requirements.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Check mirrors <input checked="" type="checkbox"/> Signal in correct direction <input checked="" type="checkbox"/> Clutch pedal down and select appropriate gear <input checked="" type="checkbox"/> Apply appropriate amount of power <input checked="" type="checkbox"/> Release clutch to friction point and hold <input checked="" type="checkbox"/> Check blind spot areas <input checked="" type="checkbox"/> Recheck left mirror <input checked="" type="checkbox"/> Release park brake/ trailer brake <input checked="" type="checkbox"/> Release clutch pedal slowly <input checked="" type="checkbox"/> Increase power as required <input checked="" type="checkbox"/> Maintain forward momentum <input checked="" type="checkbox"/> Comply with all legal requirements

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 6 Reverse straight line (CBT&A 3.04) (HR & HC)

Learning outcome	The candidate driver will be able to reverse in a straight line within a given limited space from the kerb or kerb line in a safe and competent manner.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Position vehicle no less than 70 metres forward of the final position (bay) <input checked="" type="checkbox"/> Reverse vehicle for a continuous distance of at least 70 metres. <input checked="" type="checkbox"/> Apply observation techniques – use external mirrors only <input checked="" type="checkbox"/> Maintain vehicle control <input checked="" type="checkbox"/> Maintain smooth clutch and accelerator control <input checked="" type="checkbox"/> Comply with legal requirements <input checked="" type="checkbox"/> Complete the reversing with no more than two forward movements for each successful demonstration

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 7 Night driving (HR & HC)

Learning outcome	The candidate driver will be able to drive at night with appropriate use of lights and safe driving techniques.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Check all lights are working, including headlights, number plate, rear lights, and clearance lights. <input checked="" type="checkbox"/> Turn on headlights <input checked="" type="checkbox"/> Check lights are initiated at sunset or just prior (or in poor visibility) <input checked="" type="checkbox"/> Handles all aspects of driving at night

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 8 Couple the combination of a prime mover and a lead trailer to a semi trailer (HR & HC)

Learning outcome	The candidate driver will be able to demonstrate the correct procedure for coupling the semi trailer to the prime mover and lead trailer towing unit in a safe and competent manner.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Align the turntable to within 30cm of trailer skid plate <input checked="" type="checkbox"/> Check turntable jaws are open and aligned with kingpin <input checked="" type="checkbox"/> Check height of trailer skid plate <input checked="" type="checkbox"/> Reverse until skid plate is over the turntable <input checked="" type="checkbox"/> Raise landing legs off ground by approximately 1cm <input checked="" type="checkbox"/> Connect the trailer <input checked="" type="checkbox"/> Check the connection is secure via a tug test <input checked="" type="checkbox"/> Inspect turntable to ensure it is safe <input checked="" type="checkbox"/> Connect brake airlines and electrical lead <input checked="" type="checkbox"/> Raise landing gear to full extent, secure handle <input checked="" type="checkbox"/> Remove wheel chocks (where applicable) <input checked="" type="checkbox"/> Check operation of lights and indicators <input checked="" type="checkbox"/> Charge trailer brake air system <input checked="" type="checkbox"/> Release the park brake, engage the trailer brake and perform a second tug test <input checked="" type="checkbox"/> Perform a rolling tug test.

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 9 Uncouple the combination of a prime mover and a lead trailer from a semi trailer (HR & HC)

Learning outcome	The candidate driver will be able to uncouple the semi trailer safely and efficiently from the prime mover and a lead trailer towing unit.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Apply the park brakes <input checked="" type="checkbox"/> Shut off the air supply to the trailers <input checked="" type="checkbox"/> Turn the air taps to the 'off' position <input checked="" type="checkbox"/> Disconnect the airlines and electrical lead correctly <input checked="" type="checkbox"/> Lower the landing gear and support as needed <input checked="" type="checkbox"/> Release the turntable jaws from the kingpin <input checked="" type="checkbox"/> Raise the trailer until significant weight is raised off the suspension of the lead trailer (approximately 40 turns in low gear) <input checked="" type="checkbox"/> Drive slowly forward until the two units are separated.

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 10 Couple prime mover & trailer to dolly (3.02) (HR & HC)

Learning outcome	The candidate driver will be able to couple the converter dolly safely and efficiently to the prime mover/trailer towing unit
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Align prime mover and trailer combination to converter dolly <input checked="" type="checkbox"/> Align trailer coupling to dolly drawbar coupling and check condition of both <input checked="" type="checkbox"/> Ensure trailer coupling is unlocked <input checked="" type="checkbox"/> Ensure the drawbar is at the correct height <input checked="" type="checkbox"/> Reverse trailer and complete the coupling <input checked="" type="checkbox"/> Perform tug test <input checked="" type="checkbox"/> Apply the park brakes <input checked="" type="checkbox"/> Visual check to ensure the coupling is secure and locked <input checked="" type="checkbox"/> Connect air lines and electrical lead and open the supply valve only <input checked="" type="checkbox"/> Secure the drawbar support leg <input checked="" type="checkbox"/> Check all lights are operating/ signs are fitted <input checked="" type="checkbox"/> Applicant to describe air tap positions and use of yard release valve.

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 11 Uncouple prime mover & trailer from dolly (3.02) (HR & HC)

Learning outcome	The candidate driver will be able to uncouple the converter dolly safely and efficiently from the prime mover/trailer towing unit.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Apply the park brake <input checked="" type="checkbox"/> Place the support leg on the ground to take the weight of the drawbar <input checked="" type="checkbox"/> Shut off the supply of air to the dolly <input checked="" type="checkbox"/> Disconnect the airlines and electrical lead <input checked="" type="checkbox"/> Release the locking mechanism <input checked="" type="checkbox"/> Drive the vehicle slowly forward until the two units are separated <input checked="" type="checkbox"/> Apply the parking brake <input checked="" type="checkbox"/> Check the trailer coupling is in the closed position

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 12 Hills drive - system of vehicle control (HR & HC)

Learning outcome	The candidate driver will safely control the vehicle and demonstrate the correct and applicable compliance with system of vehicle control, road craft, and observation skills.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Regularly monitor left and right mirrors <input checked="" type="checkbox"/> Maintain adequate progress <input checked="" type="checkbox"/> Competently and efficiently operate all controls <input checked="" type="checkbox"/> Effectively use the gears <input checked="" type="checkbox"/> Demonstrate at least three down changes of gears (excluding splitters) when ascending steep gradients <input checked="" type="checkbox"/> Engage the appropriate gear before descending <input checked="" type="checkbox"/> Automatic transmissions – manual/ hold mode must be used, and appropriate gear selected prior to descent <input checked="" type="checkbox"/> Use the method of skip changing when appropriate <input checked="" type="checkbox"/> Use the retarders when necessary <p>Note: If the requirements of ARR108 are not followed when required to do so, the drive must be terminated.</p>

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 13 Open road drive – system of vehicle control (HR & HC)

Learning outcome	The candidate driver will safely control the vehicle and demonstrate the correct and applicable compliance with system of vehicle control, road craft, and observation skills.
Learning component check	<p>Driving on unlaned and landed roads:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Maintain the correct position <input checked="" type="checkbox"/> Not straddle lane lines <input checked="" type="checkbox"/> Apply forward observation techniques <input checked="" type="checkbox"/> Maintain the correct position when being overtaken <input checked="" type="checkbox"/> Interact appropriately with other road users <p>Driving through bends and curves:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Apply observation techniques <input checked="" type="checkbox"/> Adjust to an appropriate speed and gear prior to entering the curve or bend <input checked="" type="checkbox"/> Maintain the correct vehicle position through the curves and bends <input checked="" type="checkbox"/> Monitor the appropriate mirror at the apex of each curve or bend.

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 14 Reversing a HC combination – to the left (HR only)

Learning outcome	The candidate driver will be able to demonstrate the ability to reverse the HC combination into a limited space to the left, in a safe and competent manner.
Learning component check	<p>On a straight kerb or kerb lined road with suitable and safe opening to the left, which enables the applicant to complete the reversing requirements.</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Position the vehicle as per requirements <input checked="" type="checkbox"/> Reverse the vehicle into a limited opening to the left <input checked="" type="checkbox"/> Apply observation patterns including use of mirrors <input checked="" type="checkbox"/> Reverse maintaining full vehicle control <input checked="" type="checkbox"/> Controlled use of clutch and accelerator (if applicable) <input checked="" type="checkbox"/> Comply with all legal requirements <input checked="" type="checkbox"/> Able to accurately steer the vehicle <input checked="" type="checkbox"/> Complete the reversing in accordance with the standard. <p>Reversing requirements:</p> <p>Start position rear of the vehicle not less than five metres and not more than 20 metres from the adjoining carriageway, parallel to and not more than one metre from the kerb.</p>

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 15 Couple prime mover to trailer (HR only)

Learning outcome	The candidate driver will be able to demonstrate the correct procedure for coupling the prime mover to the trailer in a safe and competent manner.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Align prime mover turntable to within 30cm of trailer skid plate. <input checked="" type="checkbox"/> Check turntable jaws are open and aligned with kingpin <input checked="" type="checkbox"/> Check height of trailer skid plate <input checked="" type="checkbox"/> Reverse prime mover until skid plate is over the turntable <input checked="" type="checkbox"/> Raise landing legs off ground by approximately 1cm <input checked="" type="checkbox"/> Connect the trailer <input checked="" type="checkbox"/> Check trailer and prime mover are secure via a tug test <input checked="" type="checkbox"/> Inspect turntable to ensure safe <input checked="" type="checkbox"/> Connect brake airlines and electrical lead <input checked="" type="checkbox"/> Raise landing gear to full extent, secure handle <input checked="" type="checkbox"/> Remove wheel chocks (where applicable) <input checked="" type="checkbox"/> Check operation of lights and indicators <input checked="" type="checkbox"/> Charge trailer brake air system <input checked="" type="checkbox"/> Release the park brake, engage the trailer brake and perform a second tug test <input checked="" type="checkbox"/> Perform a rolling tug test.

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 16 Uncouple trailer from prime mover (HR only)

Learning outcome	The candidate driver will be able to demonstrate the correct procedure for uncoupling the prime mover from the trailer in a safe and efficient manner.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Apply the park brakes on the prime mover <input checked="" type="checkbox"/> Shut off the air supply to the trailers <input checked="" type="checkbox"/> Turn the air taps to the 'off' position (if applicable) <input checked="" type="checkbox"/> Disconnect the airlines and electrical lead correctly <input checked="" type="checkbox"/> Lower the landing gear and support as needed <input checked="" type="checkbox"/> Release the turntable jaws from the kingpin <input checked="" type="checkbox"/> Raise the trailer until significant weight is raised off the turntable (approximately 40 turns in low gear) <input checked="" type="checkbox"/> Drive slowly forward until the two units are separated.

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments

LEARNING COMPONENTS

LC: 17 Couple trailer to heavy rigid vehicle (HR only)

Learning outcome	The candidate driver will be able to demonstrate the correct procedure for coupling the trailer to a heavy rigid vehicle in a safe and efficient manner.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Align the towing vehicle to the trailer <input checked="" type="checkbox"/> Align the towing vehicle coupling to the trailer drawbar coupling <input checked="" type="checkbox"/> Ensure towing vehicle coupling is unlocked <input checked="" type="checkbox"/> Ensure the drawbar is at the correct height <input checked="" type="checkbox"/> Reverse towing vehicle and complete the coupling <input checked="" type="checkbox"/> Apply the park brake <input checked="" type="checkbox"/> Perform visual checks to ensure that the coupling is secure and locked <input checked="" type="checkbox"/> Connect air lines, electrical lead and safety chains <input checked="" type="checkbox"/> Check that all the lights are operating <input checked="" type="checkbox"/> Secure the drawbar support leg <input checked="" type="checkbox"/> Check trailer and towing vehicle security by applying the tug test.

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated		Yes / No	

Comments

LEARNING COMPONENTS

LC: 18 Uncouple trailer from heavy rigid vehicle (HR only)

Learning outcome	The candidate driver will be able to demonstrate the correct procedure for uncoupling the heavy rigid vehicle from the trailer in a safe and efficient manner.
Learning component check	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Position the vehicle with the trailer aligned on firm level ground <input checked="" type="checkbox"/> Apply the park brake <input checked="" type="checkbox"/> Chock and secure the trailer wheels (if applicable) <input checked="" type="checkbox"/> Place the support leg on the ground to take the weight of the drawbar <input checked="" type="checkbox"/> Disconnect the supply of air to the trailer <input checked="" type="checkbox"/> Ensure brake air service is turned off and air lines disconnected, also 'safety chains', 'electrical line' and any 'auxiliary air line' (tailgate) is isolated and disconnected <input checked="" type="checkbox"/> Release the locking mechanism <input checked="" type="checkbox"/> Release the towing pin <input checked="" type="checkbox"/> Drive the vehicle slowly until the two units are separated.

Learning component sign off			
Date:	Start:	Finish:	Duration:
Journey details:			
Driver's name:		Licence #:	
Driver's signature:			
QSD's name:		Licence #:	
QSD's signature:			
Satisfactory performance of learning component demonstrated			Yes / No

Comments



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Disclaimer

The information contained within this publication has been prepared to help you become better informed about the requirements for the MC Licence Program. It should not be taken as a precise interpretation of the law. It does not set out to be complete or a substitute for the legislation made by Parliament.

Recent changes in laws may not be reflected in this publication. For further information please visit service.sa.gov.au

The MC Companion can also be viewed on mylicence.sa.gov.au

Information on the relevant South Australian legislation may be obtained from legislation.sa.gov.au

Diagrams are for illustrative purposes only and are not to scale.

References

- The MC Companion.
- Australian Road Rules.
- *Road Traffic Act 1961*.
- *Motor Vehicles Act 1959* and associated Regulations.

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Government of South Australia

Department for Infrastructure
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